

**ST. THOMAS MORE UNIVERSITY PARISH**  
**2020-2021 NEWMAN HOUSING**  
**APPLICATION**

***DUE NOVEMBER 1, 2019 AT MIDNIGHT***

Application Process:

1. Review the following thoroughly:
  - Mission Statement on page 2
  - Core Values on page 2
  - Newman Housing Goals & Practices on page 2 and 3
  - Expectations on page 4
  - General Conduct Policy on pages 5-7.
  - Newman Housing Community Room Listings and Rates 2019-2020 on page 8.
2. Read through all the applications questions on pages 9-13 before you begin answering.
3. Write or type your answers.
4. Sign the Prayerful Consideration Agreement on page 14.
5. Submit application to Sara Bruns, John Workman, or the St. Thomas More University Parish office by Saturday, December 1st, 2018 at midnight.
6. By Friday, December 14th, 2018 at 5pm, you will be notified if you are approved to live in the Newman Housing Community for the 2019-2020 academic year. Then you can begin the process of requesting apartments and roommates as well as signing the lease with Sara and John.

Note: If you have any questions during this application process, please contact:

**Newman Housing Ministers** [aptmgr@sttoms.com](mailto:aptmgr@sttoms.com)

**Father Jason:** [frjason@sttoms.com](mailto:frjason@sttoms.com)

**ST. THOMAS MORE UNIVERSITY PARISH**  
**2020-2021 NEWMAN HOUSING**  
**IDEALS & PRACTICES**

**MISSION STATEMENT**

“We believe that we are all on a journey of self-discovery in Christ. We believe we are called to a life of fulfillment. Therefore, as developing leaders of the Church, we make it our mission to do so through service and outreach in our community.”

**CORE VALUES**

**Servant Leadership:** We identify and form the next generation of leaders that are focused on others for our Church, our communities, and our world.

**Renewed Catholicism:** We advance the renewal of authentic Catholic life on the campus of St. Thomas More (STM) and BGSU that is rooted in Sacred Scripture, faithful to the teaching of the Catholic Church, and confident in the help of the Holy Spirit.

**Missionary Dedication to the New Evangelization:** We proclaim the Gospel of Jesus Christ in word and in actions so that all might come to better know, love, and serve God.

**Life-Changing Communities:** We create transformative environments to challenge and equip the college students at BGSU to live out the call to universal holiness in their daily lives.

**Christian Unity:** While we identify ourselves as Catholics, we welcome all people of various faiths. As such, we are committed to the unity of the Church and bringing life and love to all in the STM community. We participate in, and collaborate with, Catholic and Christian ministries and organizations.

**NEWMAN HOUSING GOALS & PRACTICES**

**LIFE TOGETHER**

***1. Establish committed relationships with all Newman Housing Members.***

We spend time together, serve one another with our time and talents, pray for and with each other, and resolve conflict quickly and appropriately.

***2. Share meals together.***

Throughout the week, it is encouraged that Newman Housing Members join together and share a meal together. This can be in a small group setting or with the entire Newman Housing Community. Either a meal can be prepared for everyone, or individuals can bring their own meal and eat in community.

***3. Handle our relationships with the opposite sex in a healthy & holy way.***

We are committed to handling our relationships as men and women with wisdom and integrity and romantic relationships according to STM’s pastoral approach. As one expression of this, Newman Housing Members are not permitted to have visitors of the opposite sex spend the night.

***4. Honor the Lord’s Day together with our Newman Housing and the STM community.***

Twice per semester, Newman Housing Members will host a Lord’s Day Dinner with prayer, a formal meal, and time for fellowship. We will each participate in the meal preparation, Lord’s Day preparation, and/or cleaning after the meal for at least one Lord’s Day Dinner each semester.

## STEWARDSHIP

### ***5. Keep our Newman Housing in good order.***

We are each responsible for assigned chores. We will not modify Newman Housing, either inside or outside, by painting, building, sawing, digging, hanging, nailing, or similar, without prior written permission from an STM senior staff.

## PRAYER & FORMATION

### ***7. Participate actively and faithfully together in Newman Housing Prayer.***

Newman Housing Prayer includes the suggested following forms among others: Liturgy of the Hours, Praise and Worship, Rosary, Divine Mercy Chaplet, Eucharistic Adoration, as well as time for personal prayer.

### ***8. Commit to live a life of accountability.***

We will keep the commitments we have chosen to make and act in such a manner as to be above reproach. We will live our life in the light and be open to have others speak into our life. We honor and respect the service of our Newman Housing Ministers. Newman Housing Ministers are commissioned to serve the unity of our community.

### ***9. Honor commitments to our education as BGSU students.***

We recognize our vocation as a student and our responsibility to glorify the Lord through our studies. In doing so, we pursue academic excellence in union with our pursuit of spiritual wisdom and growth.

### ***10. Attend Mass each Saturday or Sunday.***

The Mass allows us to receive the Holy Eucharist, or Communion, and to put God first above all things according to the First Commandment, and to observe the holiness of the Sabbath as part of the Third Commandment. The Eucharist is an answer to Jesus' request to break bread, or take communion, in remembrance of him. We consume Christ's body and blood at Mass. Participating in the Eucharist places importance on having a personal relationship with Christ and giving thanks to him.

## SERVING AND BEING ON MISSION TOGETHER

### ***11. Grow in selfless love.***

We seek and respond to the opportunities to serve each other each day, even when it is inconvenient.

### ***12. Pursue our Mission together as disciples.***

We open up our lives and hope Newman Housing is a place where others can come in contact with Christ and the life of the Church. We personally reach out to others with the love of Christ in our places of study and work.

*We enhance and strengthen the St. Thomas More University Parish community through our commitment to prayer, leadership, and service.*

**ST. THOMAS MORE UNIVERSITY PARISH**  
**2020-2021 NEWMAN HOUSING**  
**EXPECTATIONS**

**Housing Orientation:** Newman Housing Ministers will host a MANDATORY orientation the Sunday before BGSU classes start in the fall. Orientation typically goes from 12pm (Lunch provided) and ends with 5pm mass together as a community. Orientation allows us all to prepare for the semester, grow as a community, go over important information, as well as, answer any questions anyone may have.

**Chores:** Members will maintain the cleanliness and sanitary levels of both individual and shared living space. This will include an assigned week to clean the kitchen and laundry room each semester.

**Common Meals:** Periodically have a shared/potluck style dinner (once per month or every other month).

**Newman Housing Prayer and Breakfast:** Community Liturgy of the Hours one morning each week as well as other community prayer opportunities and personal prayer throughout the week. Each member is expected to help with breakfast at least twice each semester.

**Lord's Day Celebrations:** Newman Housing Lord's Day Celebrations take place on Saturday evenings twice per semester. Each member is expected to help with one Lord's Day each semester.

**NEWMAN HOUSING EVENTS**

As a community, we host events that are open to everyone and we encourage you guys to make an effort to participate! It's these events that help us grow our community and serve as an outreach opportunity. We are always open to new events and initiatives that our members feel passionate about and want to have to grow in their faith with this community.

**Friday Night Out:** Approximately once a month, Newman Housing Members, under the guidance of Newman Housing Ministers, will host Friday Night Out in order to further engage the STM community.

**Sports Night:** One night a week Newman Housing Ministers will host a sports night in order to further engage the STM community.

**Men's & Women's Night:** Approximately once a month, Newman Housing Ministers will host a TBD event in order to future engage STM community.

**ST. THOMAS MORE UNIVERSITY PARISH**  
**2020-2021 NEWMAN HOUSING**  
**GENERAL CONDUCT POLICY**

**STANDARDS OF APPROPRIATE CONDUCT**

The general conduct policies of STM apply to all members living in Newman Housing sponsored by St. Thomas More University Parish (STM). Members of Newman Housing are personally responsible for their actions.

These policies are not meant to be exhaustive and do not cover every situation that may arise. STM reserves the right to make changes at any time, with or without prior notice, and to interpret these policies and procedures at their discretion.

**1. USE OF ALCOHOL**

STM Newman Housing Members are not required to abstain from alcohol use but the following restrictions are enforced:

- State law forbids the consumption of alcohol by those under the age of 21.
- Alcohol will not be used at STM outreach events where those not of legal age are present. Per law, any individual providing alcohol to an underage individual can be held responsible for the damage caused by the underage individual.
- STM Newman Housing Members who are of legal drinking age are expected to handle use of alcohol with respect and maturity. This includes avoiding language that exalts 'drinking' together. This also means that those members of legal drinking age should avoid using alcohol in a way that causes disunity and an overly exclusive approach to socializing together.

**2. SEXUAL HARASSMENT**

Newman Housing Members will not act in such a manner as to cause discomfort or humiliation by communication of a sexual nature, sexually explicit language, or any unwelcome physical contact.

**3. CONFIDENTIALITY**

Newman Housing Members will uphold the confidential nature of the information shared with them by other members and will refrain from disclosing such information to those who have no need for, or right to, that information.

**4. CATHOLIC VIRTUES AND VALUES**

Newman Housing Members will strive to live in accordance with the Catholic Faith, which includes, but is not limited to, conformity and agreement with teachings of the Catholic Church.

**5. VISITORS**

Members will respect the needs of other Newman Housing Members in the shared living space when entertaining visitors. Visitors of the opposite sex are prohibited from spending the night.

## 6. DAMAGES TO NEWMAN HOUSING PROPERTY

STM will issue Security Deposit Refunds approximately 6 weeks after Newman Housing Lease expiration. To document and calculate need for withholding funds from Damage Deposit, STM senior staff will conduct two (2) assessments of Newman Housing properties and consult with the Newman Housing Ministers and the Pastor beginning one (1) month prior to the end of current academic year.

**1st Assessment:** STM senior staff will visit the property and assess whether there are any damages that still need to be addressed. At this time, a VERY detailed cleaning list will be given to the Newman Housing Ministers to delegate amongst the members. If the Newman Housing Members do not satisfactorily clean the property themselves, STM will hire a cleaning crew and any cleaning charges that are incurred will be taken out of all the members' damage deposit.

**2nd Assessment:** Approximately three weeks following 1st Assessment, any damages and all cleaning responsibilities that were noted in the initial assessment will be inspected. A decision will be made with the STM senior staff and the Newman Housing Ministers as to what amount (if any) should be assessed from the security deposits. Any cleaning charges assessed from security deposits will be billed equally across all Newman Housing Members, including staff, regardless of time and effort put into cleaning. The members of the Newman Housing are in it together. Note, however, that an individual may be individually assessed for damage that they, specifically, are responsible for. Newman Housing Members are always expected to repair/replace damages for which they are responsible. It is preferred that these happen out of pocket from the Newman Housing Member rather than STM needing to do the work necessary to repair said damages.

### INAPPROPRIATE CONDUCT

Recognizing that living in Newman Housing carries with it responsibility for appropriate behavior, STM will not tolerate inappropriate behavior as outlined in this document. Without excluding other grounds, any of the following may be considered grounds for disciplinary action or removal from the Newman Housing premises:

- Misusing, destroying, or damaging any Newman Housing property or property belonging to individual Newman Housing Members. NOTE: Newman Housing Members will be held financially responsible for such damage.
- Engaging in behavior designed to create discord among Newman Housing Members, or willfully withholding participation, or encouraging others to engage in such behavior.
- Conditions or situations that create discord among Newman Housing Members, results in an inability to live out the commitments, or places undue stress on members' lives.
- Any immoral, disorderly, or indecent conduct toward another Newman Housing Member and/or STM participants, including the use of abusive, profane, or threatening language.
- Lack of satisfactory participation in Newman Housing commitments.
- Consuming drugs with the intent of intoxication, or using or possessing illegal drugs or drug paraphernalia on STM and Newman Housing premises or at any STM events.
- Alcohol and other substance abuse.
- Any acts of sexual abuse, sexual exploitation, and/or sexual harassment.
- Engaging in slander, gossip, or spreading rumors regarding other Newman Housing Members, the Catholic Church, or St. Thomas More University Parish in general.

## **INVESTIGATIVE ACTION**

If a Newman Housing Member is accused of inappropriate behavior, it is the policy of STM to investigate all accusations of wrongdoing. All investigations will be dealt with according to the following standards:

- All facts will be carefully reviewed by the Newman Housing Ministers and if necessary the Pastor; the Newman Housing Member will be given full opportunity to explain his/her conduct before any decision is reached.
- In the case of alleged serious misconduct where an accusation has been made against a Newman Housing Member, that Member will face an immediate 3-5 day removal from Newman Housing and STM property. A proper investigation will follow.
- If the investigation determines a breach of the standards of conduct listed above, the Pastor will issue either a probation or a discharge. For a probation, the Newman Housing Member will be prohibited from residential living spaces on the STM property for a period of six months upon the issue of the probation. The Newman Housing Member will then need to provide the Pastor with concrete evidence of efforts towards changing and improving behavior. In the event of a discharge, a removal from the STM property will take effect immediately. The Newman Housing Member must leave Newman Housing, return all STM property, and remove all of their personal belongings from the premises.

## NEWMAN HOUSING COMMUNITY ROOM LISTINGS AND RATES FOR 2019-2020

### Apartment 1

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 2

- Shared bathroom
- Slightly smaller than the others
- Double Occupancy Only: \$290.00 per month
- Single Occupancy Only: \$465.00 per month

### Apartment 3

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 4

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 5

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 6

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 7

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 8

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 9

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 10

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 11

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 12

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 13

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 14

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 15

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 16

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 17

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 18

- Shared bathroom
- Double Occupancy: \$300.00 per month
- Single Occupancy: \$475.00 per month

### Apartment 19

- Separate living space furnished with couch and desk
- 2 closets
- Single Occupancy Only: \$500 per month

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### All Leases include:

- Utilities (Except for phone)
- Internet
- Free Parking Spot (Across from Offenhauer)
- Furnishings (Bed, Desk, and Desk Chair)
- Community Kitchen, Lounge, & Library
- Heat & Air Conditioning
- Cable **NOT** included (but can be purchased individually through Time Warner)



**ST. THOMAS MORE UNIVERSITY PARISH**  
**2020-2021 NEWMAN HOUSING**  
**APPLICATION**

DUE NOVEMBER 1, 2019

**Applicant's Personal Contact Information**

Name						
Current Address						
City		State		Zip Code		
Home Phone			Cell Phone			
Email						
Date of Birth		Age		Gender		
Home Diocese						
Home Parish						

**Applicant's Parent/Guardian Information**

Father's Name						
Current Address						
City		State		Zip Code		
Home Phone			Cell/Work Phone			
Mother's Name						
Current Address						
City		State		Zip Code		
Home Phone			Cell/Work Phone			

*Please fill in the requested information. Leave blank the choices which do not apply.*

**Part A. Applicant's Education Information**

1. I graduated from High School in:  (year)

**OR**

I received my GED in:  (year)

2. I have post-high school education – if yes, please mention institution, years attended, and degree(s)/certificate(s) earned:

3. Events and activities that you're currently involved in:

**Part B. Applicant's Catholic/Spiritual Formation and Faith Experience**

4. Short Essay: Please describe your personal faith journey and how your relationship with Jesus Christ has influenced you lately (approx. 150 words).

**Part C. Applicant's Experience with Newman Housing Living and Christian Formation**

5. Short Essay: How long have you known about Newman Housing and in which activities sponsored by St. Thomas More have you been involved? (approx. 150 words)

6. After reading the Mission Statement, Core values, and the Newman Housing Goals & Practices, what are three strengths/talents that you possess and can offer the Newman Housing Community? (approx. 50-100 words)

7. Short Essay: Please complete the following sentence: I desire to live in Newman Housing at this time in my life because... (approx. 50-100 words).

8. Short Essay: What has been your experience with the Newman Housing Community and what would you do as a member to improve the community? (approx. 100-150 words)

**Part D. Newman Housing General Interests**

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9. Which lease are you interested in? Choose one:

Why? Please explain your choice.

**LEASE OPTIONS**

- Summer Lease  
2019
- Fall or Spring Semester Lease 2019  
or 2020
- Academic Year Lease  
2019-2020
- Extended Academic Year Lease  
2019-2020
- Full Year Lease  
2019-2020

10. Which occupancy are you most interested in? Choose one:

Why? Please explain your choice.

- Single       Double

11. What is your expected year and semester of graduation?

12. Please share any additional information you feel is important to know and to include in this application.

**ST. THOMAS MORE UNIVERSITY PARISH  
2020-2021 NEWMAN HOUSING  
PRAYERFUL CONSIDERATION AGREEMENT**

I have read and understand the Newman Housing Ideals & Practices and Requirements. I have also read the General Conduct Policy. I am aware of the standards and conditions of living in the Newman Housing Residence.

Upon prayerful consideration, I agree to live them out to the best of my ability. I acknowledge that if I do not live out the Newman Housing Ideals & Practices and Requirements in a satisfactory manner, I am subject to probation or discharge from Newman Housing. Any serious violation of the General Conduct Policy is also subject to potential discharge.

Name of Newman Housing Member

Date

**\*LEASE OPTIONS (Choose One)**

**Summer Only Lease for new Members (4 months)**

May 23, 2020 – August 23, 2020

**Summer Only Lease for previous Members (3 months)**

May 23, 2020 – August 23, 2020

**Fall or Spring Semester Only Lease (5 months)**

August 29, 2020 – December 19, 2020

January 1, 2021 – May 23, 2021

January 30, 2020 – May 23, 2021

**Academic Year Lease (9 months)**

August 29, 2020 – May 23, 2021

**Full Year Lease (12 months)**

May 23, 2020 – May 23, 2021

August 29, 2020 – August 29, 2021

January 1, 2020 – December 20, 2020

*\* - Dates may be one day off, please verify before signing your lease*